

**Photography Club of Quail Creek
A Chartered Club of Quail Creek
Organized February 2009**

BYLAWS

ARTICLE I – NAME

The name of the organization shall be Photography Club of Quail Creek.

ARTICLE II- PURPOSE

The purpose of this club shall be to share and promote photography in Quail Creek.

ARTICLE III - MEMBERSHIP AND DUES

1. Membership shall be open to all Quail Creek persons interested in the purposes of the club. Membership is effective upon tender of dues to the Treasurer.
2. Annual dues are for a calendar year at \$20 per household per year payable on or before the start of the calendar year.
3. New members shall pay dues on a pro rata basis for the balance of the calendar year in which they join the club. Dues shall be \$25 dollars for new members joining after September 30 and will cover the following year's dues.
4. Members whose dues are in arrears for more than three months shall be dropped from the roster.
5. Additional assessments or a change in dues may be made on the recommendation of the Board and approval by a two-thirds majority of the membership present for voting.

ARTICLE IV – BOARD MEMBERSHIP AND TERMS

1. The Board shall consist of a minimum of six members to serve on the board; membership will approve a slate of four principal officers and a minimum of two at large members as presented by the board.
2. Officers are nominated prior to the December Member's meeting, and shall be elected for a term of one year by popular vote of members in good standing and shall take office the following January.
3. The following principal officers shall be elected by the Board: President, Vice President, Secretary, and Treasurer.

4. Board Elections

4.1 Nominations

Each board position (President, Vice President, Treasurer and Secretary) can be re-appointed annually.

Each club member in good standing may nominate other members, or themselves to serve on the board.

During November, members may nominate board candidates by sending their choices to the Club Secretary. No nominations will be accepted after the middle of November.

Nominees need to accept or refuse the nomination to the slate by the end of November by contacting the Secretary (if they were not present at the club meeting). This will allow time to organize the election ballot.

4.2 Election

The election of slate of nominees will take place at the December meeting for known nominees who have accepted the nomination.

Members may vote up to five members for the slate. Voting may be by mail or email, but must be received by the Club Secretary prior to the date of the December Club meeting.

At the December Club meeting, votes will be tallied and the newly elected Board Members will be announced.

If there are no new nominees, a majority vote of the members present at the December meeting can be used to re-elect the existing board members.

ARTICLE V – MEETINGS

1. The club year begins January 1 each year and ends December 31 of that year.
2. Nine monthly club meeting need to occur throughout the year and can include a field trip as a meeting
3. The meeting room is contracted with the POA Board through the Concierge Desk for the following year immediately after stated in the POA announcement usually made in February. Change of meeting space can be contracted at that time.

4. The Board shall hold a minimum of two meetings each club year. Special meetings shall be held as required. A majority of the members of the Executive Committee shall constitute a quorum for the transaction of routine business.

ARTICLE VI – DUTIES OF OFFICERS AND CHAIRS

1. The President shall preside at all meetings of the Club and of the Board. The President may appoint chairs as needed with the approval of the board. Recommended chairs may be Competition Chair, Publicity Chair, Equipment Chair, Field Trip Chair, Membership Chair, Editor and/or others as needed. Other chairs, committees or assistants may be requested by the Board and discharged of their duties at completion of those duties. Chairs may select their own committees from the club membership. The President shall be an ex-officio member of all standing committees. If any office other than that of President becomes vacant, it shall be filled by appointment by the President for the remainder of the term. The Past President can serve on the Executive Committee in an advisory capacity for the year following his or her term as President. In the absence of the President, the board will either fill in for the President or appoint a stand-in for that activity.
2. The Secretary shall record the minutes of all Board meetings and club meetings.
 - 2a. The Secretary shall update the by-laws, as approved by the club membership, and maintain the master copy of the by-laws.
 - 2b. All regular correspondence of the club shall be maintained by the Secretary.
3. The Treasurer shall receive and deposit the funds of the club, shall collect the dues, maintain a checking account and pay all normal operating expenses as approved by the Board.
 - 3a. The Treasurer shall report the condition of the treasury at the May and December club meetings and at any time requested by the President.
 - 3b. All extraordinary or special expenditures OVER \$100 shall be approved by a two-thirds majority vote of members present at a regular club meeting.
 - 3c. All checks written by the Treasurer must be signed by the Treasurer or the President of the club.
 - 3d. An independent auditor shall be appointed by the President with approval of the Board to review the financial records of the club each December.

ARTICLE VII –EXHIBITIONS

1. At the beginning of the calendar year the Board shall determine the exhibits to be undertaken by the club throughout the year and approve guidelines for the exhibition(s).
2. An Exhibition Chairman will serve for each and/or any exhibition as determined by the Board at the beginning of each year.

ARTICLE VIII – COMMITTEES

1. The activities of committees shall be determined and authorized by the Board.
2. The activities decided upon shall thereafter be carried out by the committee chairperson and members appointed by that respective chairman.

ARTICLE IX - AMENDMENTS

Amendments to this document can be made at any time by a two-thirds affirmative vote of the members present, provided that the amendment has been presented in writing and discussed at the previous meeting.

Written 20 January 2010
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